



CIRCLES OF EXCELLENCE

Parameters for Period 2	How to Earn a Point	
Participated in at least one trade show (Regional or National in Nov/Dec)	Register for an online trade show or live trade show on Marketplace Tools	OPS - 5 SALES - 10
Participated in the National Company Branding Competition	Submit the company branding kit through the Competitions Manager	MRK - 6 DES - 6
Submitted the Executive Summary for the Business Plan Competition	Submit an Executive Summary through the Competitions Manager	MGT - 6
Processed at least one Payroll (Nov/Dec)	Submit payroll to employees through the Firm Bank Account	ACCT - 11
Processed at least one Rent payment (Nov/Dec)	Submit payment to VE Realty (Account #630907080) through the Firm Bank Account or notify RD of rent payment to a VE firm	FIN - 2 BR - 3
Processed at least one Utilities payment (Nov/Dec)	Submit payment to VE Utilities (Account #630907072) through the Firm Bank Account or notify RD of utilities payment to a VE firm	FIN - 2
Evidence of student transactions (purchases made from student accounts in Nov/Dec with 80% of the students making at least one transaction)	Student purchase product/service from another firm through their Personal Student Bank Account	PF - 3.1 OPS - 3
Evidence of QuickBooks account setup	Submit screenshot of QuickBooks bank account setup to the QBO Account Setup Form	ACCT - 2 QB
Submitted the 941 Withholding Payroll Tax Form* (Nov/Dec)	Submit the 941 Withholding Payroll Tax Form	ACCT - 10 FIN - 18
Processed the 941 Remittance payment* (Nov/Dec)	Submit 941 Remittance payment to VE Payroll Tax (Account #630907102) through the Firm Bank Account	ACCT - 10 FIN - 18
Developed a Risk Management plan	Submit to the Risk Management Plan Submission Form	RM - 3
Established a Corporate Social Responsibility policy	Submit to the Corporate Social Responsibility Policy Form	HR -10
Proof of purchased merchandise to sell or purchase of supplies to make products	Purchase merchandise order on the Wholesale Marketplace and submit payment to VE Wholesale Marketplace (Account #630907145) through the Firm Bank Account	SALES - 3
Processed payment for General	Submit insurance payment to VE Business Insurance (Account #630907153)	PF - 8.2



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Liability or Workers Compensation insurance*	or VE Workers Compensation (Account #630907153) through the Firm Bank Account or notify RD of insurance payment to a VE firm	RM - 4
Use VE hashtag (#veinternational) on social media (submitted to Jotform)	Submit a screenshot your #veinternational post on social media with the signature of the facilitator to the <u>VE International Evidence Form</u>	MRK - 12 DESIGN - 4